



Commissioners Report

Petition Filings

Designating petitions are one of the most time intensive tasks the Board handles each year. Each petition goes through a six-step process. The entire process is under strict bi-partisan operation to insure all have complete faith in the system.

This year the Board received 703-designating (party) petitions with Independent petitions due in August, which traditionally increase this number by several dozen.

Petition Filing Procedures

1. On face review at counter – *two clerks review.*
2. Official receipt and time stamp.
3. Entry into computer tracking program – *two clerks verify spellings, office and enter.*
4. Generation of Notice of Filing to candidate - *two clerks or secretaries enter and mail notice by end of business each day.*
5. Commissioners face review – *both commissioners review according to guidelines established by the New York State Board of Elections.*
6. Filing in secure filing cabinet – *filed by a bi-partisan team and locked.*

The designating petitions remain in a secure state until the time period expires for challenges.

In addition, the Board ruled on six challenges it received in relation to petitions that were filed.

Information Requests

Districts	9
Green Cards	3
Party Change	5
Registration	16
Financial	12
Political Calendar	18
Absentee	2
Elections Results	1
Print-Outs/Labels	69
Election Law	8
Military Requests	1
School District	0
Other <small>(school board elections)</small>	72
HAVA	0
Total	216

Mail Activity

Acknowledgment	230
Abs Ballot App	380
Cancellation	96
Confirmation	101
Prev Juris Ltr	88
Rejection	5
Transfer	188
DMV Match	0
<small>* New HAVA Requirement</small>	
Total	1,088
Average per clerk	272

Performance Statistics

New Registrations	187
Duplicate	43
Incomplete	1
Name Change	43
HAVA Mail	0
Other (file updates)	2,132
Party Changes	4
Address Changes	164
Total	2,574
Average per Clerk	643.5