

# F.D. Member Status Form

**Return by Mail:**

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Name of Fire Department: \_\_\_\_\_

Name of Member: \_\_\_\_\_

Social Security Number **AND** TIMS: \_\_\_\_\_

Please complete if new member or address/phone number has changed:

Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

## Member Status

\_\_\_ New (for new members, please indicate date joined Fire Dept \_\_\_\_ / \_\_\_\_ / \_\_\_\_ )

\_\_\_ Inactive

\_\_\_ Delete

\_\_\_ Deceased

\_\_\_ Change to Honorary

\_\_\_ Other: \_\_\_\_\_

Please complete if applicable

Transferred IN from: \_\_\_\_\_

Transferred OUT from: \_\_\_\_\_

Person Completing Form: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

## F.D. Member Status Form - Directions

Name of member - Use legal name (NO nicknames). Include first name, middle initial and last name.

Address & Phone - Be sure this is the correct/current information.

Social Security # - Roster and Training records are entered using the SS#/TIMS.

Status - If you check:

- New - A firefighter who is joining the fire department and hasn't had any previous training to transfer.
- Inactive - Their records will be transferred to the inactive file and can be reactivated at a later date.
- Delete - The records will be deleted.
- Deceased - The records will be deleted.
- Honorary - The records will remain on your roster, unless you request to have them deleted.

If the firefighter is a transfer, please indicate whether they are transferring IN or OUT of the department. The State will be notified to transfer their records to the firefighter's new department.