

Finance and Personnel Committee
Tuesday, September 2, 2008
2:00 p.m.
County Office Building

PRESENT: Kimberly Seager, Chair, Michael Kunzwiler, Vice Chair, Fred Beardsley, Dan Chalifoux, John Proud, Paul Santore

EXCUSED: Kevin Gardner

STAFF &

GUESTS: Phil Church, County Administrator, Janet Clerkin, Tourism and Public Information Coordinator, Ted Jerrett, Clerk of the Legislature, John Kruk, Treasurer, Fran Lanigan, Commissioner of Social Services, Bill Malone, Building Maintenance Mechanic Supervisor, Fred Maxon, Purchasing Director, Dr. Dennis Norfleet, Interim Director of Public Health, Kurt Ospelt, Superintendent of Highway, Larry Schmidt, Aging Director, Barbara Schuler, Director of Probation, Maureen Sullivan, Director of Personnel, Reuel Todd, Sheriff, David Turner, Director of Community Development, Tourism and Planning, Leg. Jack Beckwith, Leg. Chair Barry Leemann,

Committee Chair Kimberly Seager called the meeting to order at 2:00 p.m.

MINUTES: Minutes of the August 5, 2008, meeting were approved upon a motion by Leg. Kunzwiler, and seconded by Leg. Chalifoux.

TREASURER'S REPORT: John Kruk, County Treasurer, stated that the Capital Reserve uncommitted balance is \$14.2 million which is about the same as it was at the beginning of the year.

There are 72 properties that the County will be auctioning for back taxes. This number is current with what was auctioned last year.

ADMINISTRATOR'S REPORT: County Administrator Philip Church

1. Announced his intention to present his recommended 2009 County Budget to the next meeting of the Finance and Personnel Committee.
2. Reported on a recent NYSAC meeting of County Administrators at which NYSAC reported on the proposed State Budget and its likely impact on counties. NYSAC also announced that it had blunted some of the proposed State Budget attempts to shift additional costs to counties and hired a special budget analyst to assist NYSAC in providing budget recommendations that may help the State without sacrificing counties. NYSAC suggested that, even with current efforts, counties should expect to see cuts to counties in the range of \$250 million.

RESOLUTIONS:

RESOLUTION AUTHORIZING BUDGETARY MODIFICATION BUILDINGS AND GROUNDS REPAIRS – BUILDINGS AND PROPERTY. This would transfer \$28,725 from Contingency to cover unanticipated expenses for repairs to two main electrical panels at the Public Safety Center. A motion to approve was made by Leg. Santore, and seconded by Leg. Kunzwiler, with all in favor. Motion carried.

RESOLUTION AUTHORIZING BUDGETARY MODIFICATION BUILDINGS AND GROUNDS EMPLOYEE-ON CALL. This would transfer \$6,500 from B&G salaries line to address the need for a B&G employee to be on call at the Public Safety Center. A motion to approve was made by Leg. Kunzwiler, and seconded by Leg. Santore, with all in favor. Motion carried.

RESOLUTION AUTHORIZING BUDGETARY MODIFICATION HIGHWAY DEPARTMENT GASOLINE AND FUEL OIL. This would transfer \$500,000 from unappropriated fund balance to meet the increased cost of fuel. A motion to approve was made by Leg. Chalifoux and seconded by Leg. Santore, with all in favor. Motion carried.

RESOLUTION AUTHORIZING BUDGETARY MODIFICATION SOCIAL SERVICES – TO ACCEPT INCREASE IN 2008 ALLOCATION FROM OMRDD. This would accept an additional \$11,562 in State Aid from the State Office of Mental Retardation and Developmental Disabilities. A motion to approve was made by Leg. Kunzwiler, and seconded by Leg. Santore, with all in favor. Motion carried.

RESOLUTION AUTHORIZING BUDGETARY MODIFICATION SOCIAL SERVICES – YEAR END PROJECTIONS TRANSFER. This would shift \$7,000 from DSS salaries to DSS additional hours due to the staff turnover and training needs. A motion to approve was made by Leg. Chalifoux, and seconded by Leg. Santore, with all in favor. Motion carried.

RESOLUTION AUTHORIZING BUDGETARY MODIFICATION HEALTH DEPARTMENT – HOME HEALTH AIDE SERVICES. This shifts \$27,500 from a less in demand service to a higher demand service within the Health Dept. A motion to approve was made by Leg. Santore, and seconded by Leg. Proud, with all in favor. Motion carried.

RESOLUTION AUTHORIZING THE CREATION OF ONE NEW PART TIME POSITION AT THE OSWEGO COUNTY HEALTH DEPARTMENT This would create one new part-time position in the Hospice Program to support the required 24/7 availability of Hospice Care and enhance the County's ability to retain Hospice Nurses. A motion to approve was made by Leg. Proud, and seconded by Leg. Santore, with all in favor. Motion carried.

RESOLUTION FIXING TIME AND PLACE FOR PUBLIC HEARING RELATIVE TO PROPOSED COUNTY OF OSWEGO LOCAL LAW NO. 2 OF THE YEAR 2008, ENTITLED, "A LOCAL LAW AMENDING LOCAL LAW NO. 4 OF THE YEAR 2005 RELATIVE TO THE SALARY OF THE OSWEGO COUNTY SHERIFF". A motion to approve was made by Leg. Santore, and seconded by Leg. Chalifoux, with all in favor. Motion carried.

RESOLUTION AUTHORIZING DELETION OF TWO PART-TIME POSITIONS AND CREATION OF ONE FULL-TIME POSITION IN THE PROBATION DEPARTMENT A motion to approve was made by Leg. Santore, and seconded by Leg. Proud, with all in favor. Motion carried.

PERSONNEL:

A. Employee Recognition

Committee Members recognized Department of Personnel employee Susan Altimonda for 20 years of service.

B. Vacancy Report/Employee Counts/Employees on Leaves of Absence
Personnel Director Maureen Sullivan presented the above reports.

C. Vacancy Review Requests

1. Health Department
 - a. Public Health Nurse - #40112027

 - b. Registered Professional Nurse - #40113082
Dr. Norfleet reported that both positions were vacant due to resignations, and that it is critical that the positions be filled. A motion to approve both positions was made by Leg. Kunzwiler and seconded by Leg. Beardsley, with all in favor.

2. Social Services
 - a. Caseworker Aide - #60112053
 - b. Clerk - #60104025
 - c. Senior Social Welfare Examiner - #60101080
 - d. Social Welfare Examiner - #(not yet determined)
 - e. Social Welfare Examiner - #60104034
 - f. Social Welfare Examiner - #60101021
A motion to approve all six positions was made by Leg. Kunzwiler, and seconded by Leg. Santore, with all in favor.

3. Sheriff's Dept.
 - a. Criminal Investigator - #31110018
 - b. Patrol Officer - #(not yet determined)
A motion to approve both positions was made by Leg. Chalifoux and seconded by Leg. Santore, with all in favor.

4. Office for the Aging
 - a. Aging Services Specialist - #76150008
Request to refill this position as a Case Manager. A motion to approve filling the Aging Services Specialist position with a Case Manager was made by Leg. Santore, and seconded by Leg. Beardsley, with all in favor.

EXECUTIVE SESSION: A motion to move into Executive Session to discuss Collective Negotiations under Article 14 of Civil Service Law (the Taylor Law) and Litigation Issues was made by Leg. Kunzwiler, seconded by Leg. Proud, with all in favor. Motion carried.

The Committee went into Executive Session at 2:45 p.m. and returned at 3:35 p.m.

ADJOURNMENT: Motion to adjourn by Leg. Kunzwiler, seconded by Leg. Santore with all in favor. Meeting was adjourned at 3:36 p.m.