

COUNTY OF OSWEGO
PUBLIC SAFETY AND EMERGENCY SERVICES COMMITTEE
COUNTY OFFICE, 46 E. BRIDGE STREET, OSWEGO
August 24, 2009 2:00 PM

PRESENT:

Paul Santore, Chair
Linda Lockwood, Vice Chair
Shawn Doyle
Mary Flett
Legislator Gardner
Margaret Kastler
Lee Walker, Jr.

STAFF/GUESTS

Phil Church, County Administrator
Barry Leemann, Legislature Chairman
Pat Egan, Dir. Emergency Management
Terry Bennett, Emergency Management Office
Fred Maxon, Purchasing Director
John Hinds, Fire Coordinator
Robert Lighthall, Undersheriff
Mike Allen, E-911 Director
Deborah Meyer, Probation Director
Ted Jerrett, Clerk of the Legislature
Terry Wilbur, Hannibal

MEDIA:

Aaron Curtis, Pall Times

Committee Chair Santore called the meeting to order at 2:00 PM.

1. **Minutes: The minutes of July 27th were presented.**

Motion to approve: Leg. Gardner

Second: Leg. Walker

Vote: Unanimous

2. **Fire School Update:** Fire Coordinator John Hinds noted that the Fire School is operating well with several fire departments participating and many more scheduled. Plans for a dedication ceremony are being developed.

3. **Emergency Management:**

A. State Evaluated REPP Drill Summary: EMO Director Egan reported that the recent nuclear drill demonstrated a high degree of readiness by the county staff but was plagued by several mechanical malfunctions. Equipment repairs and adjustments are being made.

B. Hazard Mitigation Plan Update: EMO Program Coordinator Terry Bennett reported that stage one of the Hazard Mitigation Plan is nearly complete. Ms. Bennett noted that stage two will begin soon and that members in each of the North, South and Central Groups are recognizing that the Hazard Mitigation Plan will be a big help to them.

C. Tower Replacement – Fulton Building: EMO Director Egan reminded the committee that an engineering study highly recommended the replacement of the communications tower located at the county building in Fulton. She added that the nuclear power companies have offered to share in the replacement costs of the tower, Constellation paying 2/3 and Entergy paying 1/3.

4. **E-911:**

A. Radio Project Update: E-911 Director Mike Allen followed up on previous comments by EMO Director Egan adding that discussions are underway with the City of Fulton proposing the county construct a new radio communications tower at Water Tower Hill in Fulton. The location offers much greater effectiveness than at the county building site and avoids the cost of constructing two new towers. Ms. Egan noted that regardless of the site chosen, \$14,250 must be committed to razing the existing towers (2). She added that the utility companies emphasized the

need to commit their funds before December 31, 2009. Mr. Allen said he would keep the Committee informed of discussions with Fulton.

Motion to authorize negotiations with the City of Fulton for location of a communications tower at the Water Tower Hill Site and, upon agreement, to establish a Capital Project to construct the tower. Leg. Doyle

Second: Leg. Kastler

Vote: Unanimous

Leg. Walker requested the county consider taking down the old tower with its own resources. Leg. Gardner asked when an RFP for the project would be made. Administrator Church said that could happen soon after an agreement is reached with Fulton.

B. Monthly Report

Director Allen provided a rough estimate of costs for the Fulton Tower Site and a monthly summary of activity in the 911 Office (copies attached).

5. Executive Session at 2:43 PM:

Motion to enter Executive Session to discuss negotiations and proprietary information/radio system: Leg. Doyle

Second: Leg. Flett

Vote: Unanimous

The Committee returned to open session at 3:02 PM

6. Adjournment: 3:03 PM

Motion to adjourn: Leg. Gardner

Second: Leg. Walker

Vote: Unanimous

9-1-1 Center - July, 2009

Center Activity

2,754 9-1-1 calls answered
3,265 W9-1-1 calls answered
2,859 7-Digit Emerg. calls answered
6,701 Admin. / Non Emerg. Calls answered
4,265 Outgoing Admin. calls made
841 Abandoned 911 calls

1,590 Fire calls dispatched
941 EMS calls dispatched
8,043 Law calls dispatched

8044 (90.61 %) Emergency Calls answered within 10 seconds

Requests for information

14 Requests for recorded audio files
7 Requests for statistical reports

Management activity

Presented at the NYS Interoperability Symposium in Albany.

Attended UAWG in Syracuse.

Attended meeting in Auburn at the Institute for the Application of Geospatial Technology at Cayuga Community College to discuss a Grant opportunity to create an educational seminar on GIS.

Met with Senior Staff members to discuss issues of importance to the Center.

Met with Prospective vendor for enhanced communications project, to review coverage document.

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Informational Memorandum Fulton Tower Site

As we move forward with the communications project, I see the potential for cost reduction in the following manner;

The replacement tower project at Emergency Management could be combined with the proposed tower within the City of Fulton.

The proposed tower would need to be linked to the EOC to enable functionality of the proposed radio positions there. With this connectivity, it is technically feasible to re-broadcast at the proposed tower, any communications otherwise purposed from the replacement tower.

Other cost considerations would be ongoing maintenance and inspections of an additional tower should both projects continue.

Budgetary considerations:

Tower Structure	\$150,000.00
Site work / Elect.	\$50,000.00
Generator	\$35,000.00
Shelter	\$60,000.00
Project Management	\$50,000.00
Microwave	\$180,000.00
Total Budgetary	\$525,000.00