

**COUNTY OF OSWEGO
PUBLIC SAFETY AND EMERGENCY SERVICES COMMITTEE**

May 24, 2010 – 2:00 p.m.
County Office Building, Oswego, NY
4th Floor Conference Room “E”

PRESENT:

Leg. Linda Lockwood, Chair
Leg. Mary Flett
Leg. Margaret Kastler
Leg. Amy Tresidder
Leg. John Martino
Leg. Morris Sorbello

EXCUSED:

Leg. Kevin Gardner, Vice Chair

STAFF/GUESTS:

Legs. Milferd Potter, Louella LeClair
Barry Leemann, Chairman of the Legislature
Steve Loadwick, County Auditor
Mary Capone, Administrative Secretary
Fred Maxon, Purchasing Director
Debbie Meyer, Probation Director
Mike Allen, E-911 Director
Pat Egan, Director of Emergency Management
John Hinds, Fire Coordinator
Don Forbes, Fire Coordinator’s Office
Richard Mitchell, County Attorney
Ellery Terpening, Pulaski Police Chief
Harland Fox, Central Square Police Chief
Myron and Sue Pringle
Paul Santore
Wendy Falls, Deputy Clerk of the Legislature

Committee Chair Lockwood called the meeting to order at 1:59 p.m.

1. Minutes of April 26, 2010 and May 13, 2010:

Leg. Tresidder requested a change on page 2; changing “imminent” to “eminent”

Motion to approve: Legislator Tresidder

Second: Legislator Kastler

Vote: Unanimous, motion carried

2. Introduction:

County Administrator, Phil Church introduced Mary Capone, new Administrative Secretary in the Administrator’s Office to the committee.

3. Sheriff:

A. Electrician Services Bid

Purchasing Director Fred Maxon reported on Bid 26-10 for Electrician Services at Public Safety Building. Purchasing will open the bids on June 10th and will present report at the June meeting.

B. Application for Funding Buckle Up NY

Sheriff Reuel Todd requested permission to apply for the Buckle Up New York, Click It or Ticket grant.

Motion to support request: Legislator Kastler

Second: Legislator Flett

Vote: Unanimous, motion carried

3. Emergency Management Office:

Emergency Management Director, Pat Egan introduced Sam Partrick who attended the meeting with her today. Sam is an intern from SUNY Oswego.

A. EMS Advisory Council

Director Egan explained that the EMS Advisory Council is similar to the Fire Advisory Council; meetings are held bi-monthly. A schedule of 2010 meetings was handed out to the committee members. She went on to mention that the meetings are open to the public and urged members to attend the June 8th meeting.

Leg. Kastler asked if there was a shortage of trainers due to the budget. Director Egan responded that there really wasn't; training for the instructor course is being done regionally.

B. June 16th State Drill

Emergency Management Director Egan reported that the State evaluated radiological drill will be held on June 16th. She explained that this drill will be pre-staged and asked legislators to call ahead if attending so they are allowed to enter. Director Egan also mentioned that the personnel monitoring center will be evaluated in September and a drill at the fairgrounds will be evaluated in October. Leg. Flett asked for the date and times of the drills in September and October. Director Egan responded that the drills will be held on September 23rd at the Parish Highway Garage in the morning and October 6th at the Youth Building at the State Fair Grounds in the morning.

4. E-911:

A. Bids

Purchasing Director Fred Maxon reported on the following RFP/Bids:

- Bid 17-10 Emergency Communication Equipment Shelters; Purchasing will open the bids May 24th.
- Bid 23-10 Communication Towers; bid will be opened on June 13th; a full report will be made at the June meeting.
- RFP #5-10 E-911 Relocation Feasibility Study; 6 proposals opened on May 10th; Purchasing recommends the committee approve awarding a professional service contract to King and King for \$24,900 at the best value to the county. E-911 Director Mike Allen stated that King and King presented similar projects that they had done and are willing to partner with existing engineers, which allows the projects to meld together. Leg. LeClair asked why they didn't want to go with a lower bid. Director Allen responded that they looked at the deliverables and King and King gave the best of what the county was looking for. Leg. Martino asked the location of King and King. Director Allen responded that they were located in Syracuse. Leg. Martino asked if guidelines were sent with the RFP. Director Allen stated that they were and King and King gave the best proposal within those guidelines.

Motion to support resolution: Legislator Lockwood

Second: Legislator Kastler

Vote: Unanimous, motion carried

B. Resolution Awarding Professional Services Contract

Purchasing Director Fred Maxon submitted a resolution asking for authorization to enter into a professional service contract (RFP 9-10) for Geo-technical drilling with Parrat-Wolff Inc. for the proposed price of \$300 per site and \$1700 per rig/crew/days necessary. Director Maxon also stated that Parrat-Wolff offered the best price and complete proposal. Director Allen explained that Geo-technical drilling was done under the ground where the towers will be located so the engineers can determine what type of foundation is best to use on that location. Leg. Potter inquired about renting space on the AT&T tower in Redfield instead of building a tower. Director Allen stated that it was a third party building the tower in Redfield, not AT&T. He also mentioned that they did get pricing on that option and it would be cheaper eventually to build our own tower for the amount they were asking. At the rate they were asking for rent; in 6 years and 10 months the county would have paid for the construction for a new tower. Leg. LeClair asked

the average cost of a tower. Director Allen responded that it would depend on the height and foundation of the tower; a budgetary number would be \$350,000 to \$400,000.

Motion to support resolution: Legislator Kastler

Second: Legislator Flett

Vote: Unanimous, motion carried

C. Tactical Interoperable Communications Plan

E-911 Director Mike Allen presented the Draft Tactical Communications Plan that was developed by a five county consortium. He stated that copies will be distributed to the Legislators in the near future.

D. GIS Map Project

E-911 Director Allen reported that his office has been working with Steve Smith in Real Property and students in the Hannibal School's technology class on a GIS map project for the 911 center. This project will identify every address in the County as a point instead of a range of address information the center uses now. Director Allen recommended recognizing the efforts of these students at the Legislative Meeting in June.

Motion to support resolution: Legislator Sorbello

Second: Legislator Kastler

Vote: Unanimous, motion carried

E. Radio Template Project

Director Allen introduced Ellery Terpening, Pulaski Police Chief and Harland Fox, Central Square Police Chief. Director Allen explained that user groups have been asked to review radios and how they work and act; also how E-911 responds and reacts to calls. Ellery Terpening, Pulaski Police Chief requested that villages have their own radio channel. He explained that there are 9 police agencies vying for the same channel, with one call taker and one dispatcher. He stated that because of this it was difficult to get air time and delayed the agencies from getting the help that is needed; which could result in tragedy in the future. He mentioned a time where he was at a location and needed back up but could not get through to 911 so they didn't know where he was located. Harland Fox, Central Square Police Chief agreed with Police Chief Terpening. Leg. Kastler mentioned that the GPS units may help 911 know where someone is located. Police Chief Terpening agreed that they will help. Leg. LeClair asked Director Allen to explain why 9 agencies have one call taker. Director Allen explained that there were 2 call takers in the 911 center at all times; one for county law and one for city law. He also stated that there is no more than 7 staff at any one time in the 911 center taking care of 56 user agencies. Leg. LeClair asked how often it happens that agencies can't get through. Director Allen responded that once is enough, but they can't staff on that eventuality. Leg. Sorbello asked if it was more prevalent at night to have this situation. Director Allen stated that historically on Thursday, Friday and Saturday evenings the call volume goes up and they try to staff extra at those times. Chairman Leemann suggested the Villages contribute funding so the county can hire additional staff. Police Chief Terpening stated he will approach the town about that possibility. Leg. Flett inquired if a part-time person could be hired. Director Allen responded that they are not looking to hire anyone right now, just going over ideas but may include hiring more staff. He mentioned that he has also had discussions with the Sheriff about how to solve the problem. Director Allen explained that dispatch also has to collect data from other agencies, creating a busy channel; another possibility would be to hire someone to cover the data portion. Leg. LeClair asked why the agencies couldn't use vehicle computers to get the data they need. Police Chief Terpening stated that the villages don't have computers in their vehicles. Leg. Sorbello asked if the button located in cars to get help goes directly to 911. Director Allen responded that the calls first go to a clearing house and then 911 is contacted if an emergency.

E-911 Director Mike Allen also mentioned that the monthly E-911 Center report was included in the committee packet for review.

5. Fire Coordinator:

A. Executive Session – Appointment of a Particular Person

Motion made to enter into executive session at 2:47 p.m.: Legislator Flett

Second: Legislator Martino

Vote: Unanimous, motion carried

Motion made to exit executive session at 2:55 p.m.: Legislator Kastler

Second: Legislator Tresidder

Vote: Unanimous, motion carried

B. Appointment of Interim Fire Coordinator for Oswego County

Motion made to appoint Don Forbes as Interim Fire Coordinator for Oswego County:

Legislator Kastler

Second: Legislator Flett

Vote: Unanimous, motion carried

6. Adjournment: Meeting adjourned at 3:00 p.m.



**OSWEGO COUNTY
EMERGENCY MANAGEMENT OFFICE**

PATRICIA E. EGAN, DIRECTOR

200 NORTH 2ND STREET
FULTON, NEW YORK 13069

(315) 591-9150
FAX: (315) 591-9176

MEMORANDUM

TO: Members of the Public Safety and Emergency Services Legislative
Committee

FROM: Patricia Egan

DATE: May 24, 2010

SUBJECT: Emergency Medical Services Advisory Committee

Schedule of 2010 EMSAC meetings:

June 8, 2010

6:30 p.m.
North Shore Ambulance
Cleveland

August 10, 2010

7:00 p.m.
SOVAC
Central Square

October 12, 2010

SAVAC
7:00 p.m.
SUNY at Oswego County

December 14, 2010

Joint Information Center
6:30 p.m.
County Airport

Resolution No. _____

May 24, 2010

**RESOLUTION AWARDING CONTRACT FOR GEO TECHNICAL DRILLING
E-911 DEPARTMENT**

By Legislator Linda Lockwood:

Upon recommendation of the Public Safety and Emergency Services Committee of this body, be it

RESOLVED, that the E-911 department head hereby is, authorized to develop a contract with Parratt-Wolff Inc., and be it further

RESOLVED, that the contract, subject to contract review, will be processed for signature by the County Legislative Chairman.

ROLL CALL

YES: _____ NO: _____ ABSENT: _____



OSWEGO COUNTY PURCHASING DEPARTMENT

County Office Building • 46 East Bridge Street • Oswego, NY 13126
(315) 349-8234 Fax (315) 349-8308 www.oswegocounty.com/admin/purchasing.html

Fred Maxon
Purchasing Director

Gail VanLinder
Purchasing Clerk

Mary Watson
Purchasing Clerk

INFORMATIONAL MEMORANDUM

DATE: May 24, 2010
TO: Oswego County Legislature's Public Safety and Emergency Services Committee
FROM: Fred Maxon, Purchasing Director
RE: Award of Professional Services Contract - Parratt-Wolff Inc..

SUBJECT: Authorization to enter into a professional service contract for the provision of Geo-technical Drilling.

PURPOSE: Oswego County wishes to contract with a professional drilling/boring firm to provide us with technical data as we locate sites for the 911 communication system upgrade. The Boring samples provide data that must be analyzed to assure us that the site is compatible for the communication tower installation.

SUMMARY: The County issued RFP # 9-10, received 4 responses and evaluated the proposals. It is the opinion of Oswego County E-911 Director, and Oswego County Purchasing Director, that the best value service will be provided by Parratt-Wolff Inc. of East Syracuse NY.

RECOMMENDED ACTION: Oswego County Legislature award a professional service contract to Parrat – Wolff Inc., for the proposed price of \$300 per site, and \$1700per rig/crew/days necessary.