



OSWEGO COUNTY LEGISLATURE

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TO: Leg. John Martino, Vice Chair; Leg. David Holst;
Leg. Linda Lockwood; Leg. Marie Schadt; Leg. Patrick Twiss

FROM: Leg. Stephen Walpole, Chair

SUBJ: **Special Infrastructure, Facilities and Technology Committee Meeting**

DATE: October 5, 2018

Thursday, October 11, 2018
1:15 p.m.
4th Floor Conference Room "E"
County Office Building

AGENDA

(Tentative)

1. Resolution increasing authorization of Capital Project No. 41 – County Wide Financial Software Upgrade
2. Resolution authorizing budget modification Facilities & Technology
3. Resolution authorizing expenditure from Technology Reserve No. 145 – IT Upgrades

Resolution No. _____

October 11, 2018

**RESOLUTION INCREASING AUTHORIZATION OF
CAPITAL PROJECT NO. 41 – COUNTY WIDE FINANCIAL SOFTWARE
UPGRADE**

By Legislator Stephen Walpole:

WHEREAS, this body has heretofore established Capital Project No. 41 – County Wide Financial Software Upgrade with a maximum authorization of \$ 1,314,812.35 and

WHEREAS, the Director of Facilities & Technology has identified a shortfall in the budget and

NOW, on recommendation of the Infrastructure and Facilities Committee of this body and with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the Treasurer is hereby authorized to transfer \$ 325,000 from Capital Reserve #145 – Technology Reserve to Capital Project No. 41 – County Wide Financial Software Upgrades and that the following project is hereby authorized for the maximum expenditure as indicated.

<u>Capital Project # 41</u>	<u>Total Authorization</u>
County Wide Financial Software Upgrade	1,639,812.35

ROLL CALL

YES: _____ NO: _____ ABSENT: _____



John Bucher
Director

COUNTY OF OSWEGO
FACILITIES & TECHNOLOGY DEPARTMENT

111 East Eleventh Street
Oswego, New York 13126

Phone: (315) 349-8233
Fax: (315) 342-2481

INFORMATIONAL MEMORANDUM

SUBJECT: To increase dollar amount of Capital Project # 41 – County Wide Financial Software Upgrade.

PURPOSE: Provide funds to complete MUNIS implementation.

SUMMARY: The MUNIS project is experiencing funding shortfall requiring an additional \$ 325,000.

RECOMMENDED: I recommended increasing this Capital Project from 1,314,812.35 to 1,639,812.35.

ACTION: To transfer \$ 325,000 from CR # 145 Technology Reserve to Capital Project # 41 – County Wide Financial Software Upgrade.

Resolution No. _____

October 11, 2018

**RESOLUTION AUTHORIZING BUDGET MODIFICATION
FACILITIES AND TECHNOLOGY**

By Legislator Stephen Walpole:

Upon recommendation of the Infrastructure, Facilities & Technology Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the County Treasurer be, and he hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request, and be it further

RESOLVED, that the Oswego County Legislature, due to critical need and timing waives the purchasing policy for the award of a contract for information technology services to Synoptek for a period from November 1, 2018 to October 31, 2020; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer, Budget Officer, Director of Facilities & Technology and the Onondaga County Purchasing Director shall be their authority to affect such transfer and make such adjustments.

ROLL CALL

YES: _____ NO: _____ ABSENT: _____



John Bucher
Director

COUNTY OF OSWEGO
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INFORMATIONAL MEMORANDUM

SUBJECT: To provide remediation services in IT

PURPOSE: To transfer funds from the Treasurer's Department to the Central Services Department.

SUMMARY: The Bonadio study provided recommendations to the County's IT infrastructure. It is recommended that due to the critical need and timing that the Oswego County Legislative waive the purchasing policy for the award of a two year contract for information technology services. The 2018 cost is \$ 130,432. The future cost is \$ 477,522 for 2019 and \$ 355,120 for 2020.

RECOMMENDED: I respectfully request \$ 135,000 be transferred from A1325 410510 Gain-Sale of Tax ACO PRP to A1680 542200 – Repair & Maintenance – Equipment.

ACTION: Transfer of \$ 135,000 from A1325 410510 Gain Sale of Tax ACO PRP to A1680 542200 Repair & Maintenance - Equipment

Resolution No. _____

October 11, 2018

**RESOLUTION AUTHORIZING EXPENDITURE FROM TECHNOLOGY
RESERVE NO. 145 – IT UPGRADES**

By Legislator Stephen Walpole:

WHEREAS, this body has heretofore established Capital Reserve No. 145 - Technology, and

WHEREAS, a need for IT upgrades at the Department of Social Services has been identified, and

WHEREAS, the cost estimate is \$266,000 with approximately 50% of that reimbursable from NYS and Federal revenue sources.

NOW, THEREFORE, upon recommendation of the Infrastructure, Facilities and Technology Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the Treasurer is hereby authorized to transfer \$133,000 from Capital Reserve No. 145 - Technology to Capital Project No. 86 – DSS IT Upgrades and that the following project is hereby authorized for the maximum expenditure as indicated, and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to effect such a transfer and make such adjustments.

Capital Project # 86

Total Authorization

DSS IT Upgrades

\$266,000

ROLL CALL

YES: _____

NO: _____

ABSENT: _____



John Bucher
Director

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FACILITIES & TECHNOLOGY DEPARTMENT

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INFORMATIONAL MEMORANDUM

SUBJECT: To establish a capital project in order to replace unsupported equipment at the Department of Social Services.

PURPOSE: Replace virtual host and associated equipment and wiring as required.

SUMMARY: The current virtual host is no longer supported by the vendor. This would mean a loss of data as well as employee down time when the system fails. The total project cost is \$ 266,000. This project would receive 50% reimbursement from New York State.

RECOMMENDED: I respectfully request \$ 133,000 be transferred from Technology Reserve # 145 to CP # 86 – DSS IT Upgrades. Oswego County will use the matching \$ 133,000 to fund the remainder of the project bringing the project cost to \$ 266,000.

ACTION: To transfer \$ 133,000 from the Technology Reserve fund to Capital Project No. 86 – DSS IT Upgrades.

